



MAKERERE UNIVERSITY

**Infectious Diseases Institute
College of Health Sciences
Makerere University**



PREQUALIFICATION ADVERT

BACKGROUND

IDI is an independently governed institute within the College of Health Sciences at Makerere University whose mission is **“To strengthen health systems in Africa, with a strong emphasis on infectious diseases, through research and capacity development.”** Established in 2002, IDI currently employs over 3,900 fulltime staff spread in different departments; Prevention, Care and Treatment (PCT), Training, Research, Laboratory Services, Global Health Security, Outreach, Finance & Administration, Strategic Planning & Development, Human Resources and Information Services.

Main stream prequalification: IDI would like to prequalify suppliers, providers and contractors for Supply/Provision of Goods, Services and Works for our activities in Kampala, Wakiso and the metropolitan Kampala region under the respective categories of requirements as detailed below;

Regional prequalification: Besides Kampala-Wakiso, IDI has operations within the greater Masaka, Karamoja, Bunyoro and West Nile regions thus would like to also prequalify regional vendors based in those regions. Interested applicants for the regional prequalification are advised to indicate the region they are applying for and attach evidence of their location in relations to the regions indicated above.

PREQUALIFICATION OF FIRMS FOR SUPPLY OF GOODS, SERVICES & WORKS F/Y 2025 TO 2027		
No	Description	Lot No
Category A: SUPPLIES		
1	Supply of general office stationery	SPS/01/25-27
2	Supply of general office Supplies and grocery	SPS/02/25-27
3	Supply of Printer and Copier consumables and accessories	SPS/03/25-27
4	Supply of ICT equipment e.g. Computers, Printers, Photocopiers, Scanners, Recorders, Cameras, Phones, Tablets etc.	SPS/04/25-27
5	Supply of Mobile Phones, Tablets and accessories	SPS/05/25-27
6	Supply of Laboratory reagents and chemicals	SPS/06/25-27
7	Supply of specialized and general hospital equipment and furniture	SPS/07/25-27
8	Supply of general hospital and laboratory consumables, test kits, medical sundries/supplies, hospital linen etc.	SPS/08/25-27
9	Supply of Human drugs/medicine (tablets, Caps, injectable, Creams etc.)	SPS/09/25-27
10	Supply of generators and other power equipment (inverters, power back-up equipment)	SPS/10/25-27
11	Supply and installation of solar equipment and accessories	SPS/11/25-27
12	Supply of motor vehicle and motorcycle tyres, tubes and other accessories.	SPS/12/25-27
13	Supply, installation and maintenance of Air Conditioners and cooling systems	SPS/13/25-27

14	Supply of already-made office furniture and fittings (e.g. Chairs, filling cabinets, Curtains and Blinds)	SPS/14/25-27
15	Supply of hard wood office furniture (eg. Tables, chairs, shelves)	SPS/15/25-27
16	Supply of general and customized promotional materials, corporate wear, staff uniforms, etc.	SPS/16/25-27
17	Supply of general protective gear (e.g. safety boots, gumboots, riding suits, helmets etc.)	SPS/17/25-27
18	Supply of packaging materials (packing boxes, Archive boxes, customized envelopes etc.)	SPS/18/25-27
19	Supply of movable medical/hospital gases and accessories.	SPS/19/25-27
20	Supply and maintenance of fire extinguishers	SPS/20/25-27
21	Supply of tents and parasols (customized and non-customized)	SPS/21/25-27
22	Supply of Agro-inputs/seeds e.g. Cabbage, Maize, Beans, Ground nuts, agrochemicals e.g. fertilizers, herbicides etc.	SPS/22/25-27
23	Supply of Electrical equipment, fittings and accessories.	SPS/23/25-27
24	Supply of electronics e.g. Television sets and Fridges	SPS/24/25-27
25	Supply of Plumbing, drainage materials and accessories	SPS/25/25-27
Supply of vocational/apprenticeship equipment and supplies;		
26	Tailoring Equipment and supplies	SPS/26/25-27
27	Salon Equipment and Supplies	SPS/27/25-27
28	Kitchen Equipment and Supplies	SPS/28/25-27
29	Cosmetology equipment and supplies	SPS/29/25-27
Category B: SERVICES		
1	Designing and Printing services (Data Tools, Forms, Booklets, annual report etc.)	SVS/01/25-27
2	Provision of IT software, antiviruses and ongoing systems support	SVS/02/25-27
3	Office networking and maintenance services	SVS/03/25-27
4	Service and maintenance of power equipment (generators, power back-ups, etc.)	SVS/04/25-27
5	Air ticketing and Airline booking services	SVS/05/25-27
6	Provision of Car Hire Services (saloon, station wagons, minibuses, pick-ups etc.)	SVS/06/25-27
7	Provision of Truck delivery and distribution services	SVS/07/25-27
8	Provision of Assets valuation and auction services	SVS/08/25-27
9	Provision of Office and compound cleaning and fumigation services	SVS/09/25-27
10	Provision of Clearing and forwarding services	SVS/10/25-27
11	Service and maintenance of IT equipment (Computers, Printers, Copiers, Scanners etc.)	SVS/11/25-27

12	Provision of local and international Courier and Postage services	SVS/12/25-27
13	Provision of asset Engraving, etching and labelling services	SVS/13/25-27
14	Provision of motor vehicles and motorcycle repair and maintenance services.	SVS/14/25-27
15	Provision of Security, guarding, alarm installation and monitoring services.	SVS/15/25-27
16	Provision of Catering services to staff and office trainings and outside catering.	SVS/16/25-27
17	Provision of Document translation and transcribing services	SVS/17/25-27
18	Audio-Visual production and recording services, still and motion photography.	SVS/18/25-27
19	Provision of Consultancy and training services	SVS/19/25-27
20	Calibration and servicing of medical equipment	SVS/20/25-27
21	Events Management and equipment hire services	SVS/21/25-27
22	Provision of garbage collection and disposal services.	SVS/22/25-27
23	Provision of Medical waste collection and disposal services.	SVS/23/25-27
24	Electronic repair and maintenance (TV Sets, PAS, etc.)	SVS/24/25-27
25	Vocational Skills trainings (e.g. Fashion and Design, bakery, catering, etc.)	SVS/25/25-27
Category C: Works		
1	Construction and facilities renovation	WKS/01/25-27
2	Electrical Works and Services	WKS/02/25-27
3	Plumbing Works	WKS/03/25-27
4	Fabrication of structures, office and hospital furniture and fittings	WKS/04/25-27

- Interested bidders shall access bid documents upon payment of a non-refundable fee of **UGX 100,000** (One hundred thousand Ugandan shillings only). Payments shall be made to **Stanbic Bank A/C NO: 9030022327061; Account Names: Infectious Diseases Institute.**
- Bid documents shall be issued to bidders after presenting a valid bank payment advice slip and valid receipt obtained from the IDI cashier.
- Bid documents shall be issued and returned documents received at the IDI reception at **McKINELL KNOWLEDGE CENTRE BUILDING - Makerere University Main Campus from Monday, 23rd September to Friday, 11th October 2024** starting 9:30am to 4:00pm (within IDI official **working days only**).
- Submission of Applications; Applications/Bids shall be received concurrently at the same address (above) from **Monday, 23rd September to Friday 11th October 2024** from 9:30am to 4:00pm. **All late bids shall be rejected.**

Procurement Manager
Infectious Diseases Institute